Closing Up Your Home

- **HVAC** - Set the thermostat(s) to a cooling setting of 85 degrees and a heating setting of 62 degrees. Be sure to by-pass any scheduling mode (put on HOLD).
- **Windows** - Close all interior window treatments and put up exterior sunscreens if applicable.
- **Air Filters** - Change all air filters before you leave (including the small fresh air filter if applicable). Be sure to have extras so we can change them for you every 3 months. Please have a ladder accessible for us to use.
- **Water** - Shut off main water valve to home (if separated from irrigation, fire sprinklers, pool, spa or water feature). If not separate, please shut off water supply valves to major appliances individually (water heater, water softener, RO system and washing machine).
- **Water Heater** - Turn water heater to lowest setting.
- **Refrigerator** - Turn off ice maker inside refrigerator and remove all perishable items.
- **Soft Water System** - Turn the water supply lines to by-pass.
- **Fireplace(s)** - Turn setting to OFF position and shut off gas supply (both interior and exterior fireplaces).
- **BBQs** - Turn setting to OFF position and shut off gas supply.
- **Dry Air** - To keep moisture in the house during the dry summer, place towels in the middle of rooms with cabinets underneath small mop size buckets. Buckets should not be set on carpet in case the bucket leaks. Do not place buckets in sinks or tubs or fill up sinks or tubs with water; this may cause damage. Usually 3-4 buckets per home is recommended.
- **Landscape Irrigation** - Ensure the irrigation and lighting timers are set to the proper settings for the upcoming season and landscaper set to maintain and change settings as needed.
- **Pest Control** - Ensure periodic pest control service is set up. Please let us know if you would like us to meet them to spray inside as well.
- **Weed Spray** - Please leave a bottle of weed spray as we will spray for a few weeds that may pop up. We will let you know if your landscaper needs to come and do a full spray.
- **Smoke Detectors** - Please change all smoke detector batteries before you leave and leave a few extra in case one needs to be changed.
- **Exterior Coach Lights** - It is a good idea to have these lights on a timer, so they will go on and off when you are away. Please ensure any timers are set properly and extra bulbs are left at the house in case in need of replacement.
- **Toilet Brushes** - Due to the hard water in the valley, water rings in your toilet bowls are inevitable, but to minimize, please leave a toilet brush near EACH toilet as we will do a light scrub each time we are there.
- **Mail** - We will be happy to check your mailbox and we also recommend you go onto usps.com to forward all mail to the appropriate address.
- **Newspaper** - Just a reminder to stop all newspaper services.
- **Cars/Golf Carts** - We will gladly check and start up your cars and golf carts. We highly recommend you put their batteries on a trickle charger in between our visits.
- **Dishwasher/Washing Machine** - Please remove all dishes and clothes from appliances to eliminate water stains when ran.